Frequently Asked Questions

Q. What is the parent portal website?

A. The parent portal website can be accessed by clicking on this <u>LINK</u>, visiting the registration website found <u>HERE</u>, or typing in https://oakfield.powerschool.com/public.

Q. I forgot my username and or password.

A. If you do not remember your username or password, you can click the "forgot username or password" link on the parent portal log in screen. If this link does get you the information you need, you can contact the school office. Elementary - Linda at 920-583-3146 or lgarriety@oakfield.k12.wi.us Middle/High - Claudia at 920-583-3141 or ccraig@oakfield.k12.wi.us.

Q. How do I add a new student to my existing parent account?

- A. 1. First you will need to follow the initial enrollment process by clicking <u>HERE</u>.
 - **2**. Once the office staff verifies the information, you will get an email from PowerSchool with directions on how to set up a parent account. This response might take 1- 2 days.
 - **3.** Since you already have an account, you will need to use the Access ID and Access Password from the email to link your new student to your existing account. Log into your parent portal account and on the left side towards the bottom, click "Account Preferences." From here click on the student tab. Once the window opens showing your students, click the "Add" button on the right hand side of the screen and use the Access ID and Password (from the email) to link your new student to you.

Any additional questions can be directed to Linda at lgarriety@oakfield.k12.wi.us or Claudia at craig@oakfield.k12.wi.us.